

## Notice of Adoption of Model Policies

[Minnesota Statutes, section 13.025, subdivisions 2 and 3](#), require government entities to prepare written policies that relate to public access to government data, and rights of subjects of data and [Minnesota Statutes, section 13.03, subdivision 2](#), requires entities to establish procedures that data requests are complied with appropriately and promptly.

[Minnesota Statutes, section 13.073, subd. 6](#), requires the Commissioner of Administration to prepare [model policies and procedures](#) to help government entities comply with those requirements. Entities that choose to adopt the Commissioner's model policies must notify the Commissioner. Please use the following statement to notify the Commissioner if you choose to adopt the model policies and procedures.\*

### Notice to Commissioner of Administration: Adoption of Model Policies

Winona County Soil and Water Conservation District (SWCD) has adopted the Commissioner's Model Policy for the Public and Model Policy for Data Subjects. This notice to the Commissioner satisfies Winona County SWCD's obligation under Minnesota Statutes, section 13.073, subdivision 6.

Signed By:



Leo Speltz, Chair

Winona County Soil and Water Conservation District

July 9, 2020

Date

*\*Government entities may submit this notification by mail or email:*

Commissioner of Administration  
c/o Data Practices Office (IPAD)  
320 Centennial Office Building  
658 Cedar St.  
St. Paul, MN 55155  
[info.dpo@state.mn.us](mailto:info.dpo@state.mn.us)