



Winona County SWCD

Providing conservation assistance in Winona County since 1938.

Our Mission

Promote soil and water conservation through technical, educational and financial assistance.

Our Vision

Comprehensive use of our natural resources for all generations.

PO Box 39

400 Wilson St N

Lewiston MN 55952

507-523-2171 - Ext 3

Monday-Friday 8:00-4:30

www.winonaswcd.org

Board of Supervisors

REGULAR MONTHLY BOARD MEETING

Winona County USDA Service Center - 400 Wilson St N - Lewiston MN

AGENDA

Thursday - February 9, 2023 - 9:00 am

A. Call to Order

B. Introductions

C. Public Comments (10 minute total, maximum 2 minutes per individual)

D. Approval of Agenda - Board Action

E. Consent Business - Board Action

1. Regular Board Meeting Minutes - January 12, 2023
2. Treasurer's Report - January 2023

Minnwest Bank	Bank Balance 01/31/23	Interest Rate	Interest 01/31/23	Interest Paid 2023
Checking - General Fund	\$ 17,839.43	0.05%	\$ 1.19	\$ 1.19
Savings - Designated Funds	\$ 480,933.81	0.60%	\$ 252.85	\$ 252.85
Savings - Operating Reserve	\$ 114,342.39	0.50%	\$ 50.10	\$ 50.10
Savings - Scholarship	\$ 1,899.15	0.05%	\$.08	\$.08
Total	\$ 615,014.78		\$ 304.22	\$ 304.22

3. Bills Payable - February 2023

F. Old Business - Action Items - None

G. New Business - Action Items

1. **Cost-Share Contracts - Board Action**
2. **Mississippi River-Winona/LaCrescent (WinLaC)
Comprehensive Watershed Management Plan**
 - a. **Resolution to Submit, Adopt and Implement - Board Action**
 - b. **Joint Powers Agreement (JPA) - Board Action**

3. Annual Performance Appraisals 2022

Completed by Personnel Committee and Manager on January 20, 2023

Wanda Anderson

District Manager

Favorable Review - Yes

Step 2 to 3 - Adjust Step 3 from 2% to 4%

Amanda Gentry

Resource Conservationist

Favorable Review - Yes

Step 7 to 8 - 4%

Mattie Hackensmith

Conservation Technician

Favorable Review - Yes

Step 1 to 2 - 2%

January 6, 2023 Probationary Period Ended

Step 2 to 3 - 2%

July 9, 2023 Pay Period with Favorable Progress

Step Increases 2023 - Board Action

Recommended - Effective January 1, 2023

Motion by Personnel Committee - Kronebusch and Rowekamp

4. Job Approval Authority (JAA) - Board Action

Mattie Hackensmith - *Per Skills Matrix Worksheet*

5. Budget 2023 - Board Action

Motion by Budget Committee - Elsing and Greden

6. Wage Grid 2023 - Board Action

Cost of Living Adjustment 2.5% - Effective January 1, 2023

Supported by Budget and Personnel Committees

7. MASWCD Legislative Briefing and Day at Capitol - Supervisor Attendance - Board Action

Tuesday-Wednesday, March 7-8 - Capitol Ridge Event Center/Radisson Hotel, St. Paul

H. General Business - Discussion Items / Updates

1. Administrative Assistant

- Employed by Fillmore SWCD
- Contract with Fillmore SWCD 60% / 40% Winona County SWCD

2. BWSR Grant Application

2023 Winona County HELP Pilot Program

- HELP - Habitat Enhancement Landscape Pilot
- Available Funding \$273,740
- Apply for \$20,000 to \$60,000 for projects on multiple properties
- Request for Proposal (RFP) Writing Partners - Winona County, City of Winona

3. I-90 & Hwy 14 Tour - CLASIC

- CLASIC - Crop, Livestock and Soil Innovation Conferences
- Sponsor \$200 at Stewartville Location

I. Reports

- 1. County**
- 2. NRCS**
- 3. Staff**
- 4. Supervisors**
 - **1W1P Root River Policy Committee** - *Kronebusch*
 - **1W1P WinLaC Policy Committee - Public Hearing** - *Rowekamp, Greden*
 - **SE SWCD Technical Support JPB** - *Rowekamp*

J. Committee / Appointment Meetings

- 1. 1W1P WinLaC Policy Committee** - *Rowekamp, Greden (Alt)*
Monday, February 13 - 9:00 am - Winona County Office Building / Virtual
- 2. Whitewater Watershed JPB** - *Elsing, Greden (Alt)*
Thursday, February 16 - 8:30 am - Whitewater State Park

K. Next Regular Monthly Board Meeting

Thursday - March 9, 2023 - 9:00 am
Winona County USDA Service Center - 400 Wilson St N - Lewiston MN

L. Adjourn - Board Action