



Winona County SWCD

Providing conservation assistance in Winona County since 1938.

Our Mission

Promote soil and water conservation through technical, educational and financial assistance.

Our Vision

Comprehensive use of our natural resources for all generations.

PO Box 39
400 Wilson St N
Lewiston MN 55952
507-523-2171 - Ext 3
Monday-Friday 8:00-4:30
www.winonaswcd.org

Board of Supervisors
REGULAR MONTHLY BOARD MEETING
Winona County USDA Service Center - 400 Wilson St N - Lewiston MN

AGENDA
Thursday - January 12, 2023 - 9:00 am

A. Call to Order

B. Oath of Office for Newly Elected Supervisors

District 1 - Ross Greden

District 4 - Tom Scarponcini

Board of Supervisors - Term of Office

2021-2024 - District 2 - Josh Elsing, District 3 - Bill Rowekamp, District 5 - Andy Kronebusch

2023-2026 - District 1 - Ross Greden, District 4 - Tom Scarponcini

C. Introductions

D. Public Comments (10 minute total, maximum 2 minutes per individual)

E. Approval of Agenda - Board Action

F. 2023 Election of Officers - Board Action

G. Mission Statement - Review - Board Action

Promote soil and water conservation through technical, educational and financial assistance.

H. Vision Statement - Review - Board Action

Comprehensive use of our natural resources for all generations.

I. 2023 Annual Operational Items

1. Committees and Appointments - Board Action

2. Set Regular Monthly Board Meetings - Board Action

Second Thursday of Every Month at 9:00 am

Winona County USDA Service Center - Lewiston MN

January 12	July 13
February 9	August 10
March 9	September 14
April 13	October 12
May 11	November 9
June 8	December 14

3. Designate Official Newspaper - Board Action

Winona Post

4. Designate Financial Institutions

a. Minnwest Bank - Board Action

1. Public Funds Checking - General Fund
2. Public Funds Savings - Designated Funds
3. Public Funds Savings - Operating Reserve
4. Public Funds Savings - Scholarship

Authorized Signatures

Supervisors and District Manager

Checks - Two Supervisor Signatures Required

Transfers - District Manager

b. Merchants Bank - 1W1P Root River Grant Funds - No Longer Fiscal Agent

1. Checking *Close Accounts - Board Action*
2. ICS (Insured Cash Sweep) Shadow Money Market

5. Authorize District Manager as - Board Action

- BWSR Grantee's Representative of Active Grant Agreements
- BWSR Grant Official Signatory of Financial Reports/Fiscal Documents

6. Authorize Resource Conservationist as - Board Action

- SWCD Representative of Winona County Soil Erosion and Sediment Control Complaints

7. Budget - Present in February

8. Yearly Dues - Attachment - Board Action

9. Policies - Attachment - Board Action

J. Consent Business - Board Action

1. Regular Board Meeting Minutes - December 8, 2022
2. Treasurer's Report - December 2022

Minnwest Bank	Bank Balance 12/31/22	Interest Rate	Interest 12/31/22	Interest Paid 2022
Checking - General Fund	\$ 38,832.49	0.05%	\$.25	\$ 4.62
Savings - Designated Funds	\$ 480,680.96	0.60%	\$ 238.51	\$ 1,241.75
Savings - Operating Reserve	\$ 114,292.29	0.50%	\$ 46.95	\$ 221.59
Savings - Scholarship	\$ 1,899.07	0.05%	\$.07	\$.21
Total	\$ 635,704.81		\$ 285.78	\$ 1,468.17

3. Bills Payable - January 2023

4. Supervisor Expense Reports - 4th Quarter 2022 - October, November, December

K. Old Business - Action Items - None

L. New Business - Action Items

1. Cost-Share Contracts - Board Action

2. Audit of Financial Statements for Year Ended December 31, 2021 - Board Action

Prepared by Smith, Schafer and Associates, Ltd

M. General Business - Discussion Items / Updates

- 1. MASWCD Annual Convention 2022**
- 2. MASWCD Legislative Events 2023**
- 3. Saint Charles School Forest Renewal Project
Conservation Partners Legacy (CPL) Grant - DNR Division of Fish & Wildlife**
- 4. Administrative Assistant**
 - Shared Position with Fillmore SWCD
- 5. Office Lease**

N. Reports

- 1. County**
- 2. NRCS**
- 3. Staff**
- 4. Supervisors**

O. Committee / Appointment Meetings

- 1. Personnel Committee - Employee Performance Reviews**
Friday, January 20 - 10:00 am - Office
- 2. MASWCD Legislative Advocacy Webinar - SWCD Aid**
Wednesday, January 25 - 10:30
- 3. SE SWCD Technical Support JPB**
Wednesday, January 25 - 9:00 am - Olmsted County Building 2122, Conference Room A
- 4. 1W1P WinLaC Policy Committee - Public Hearing**
Thursday, January 26 - 6:00 pm - Minnesota State College Southeast, Winona / Virtual
Monday, January 30 - Weather Back-up Date
- 5. 1W1P Root River Policy Committee**
Monday, January 30 - 9:00 am - Fillmore County Office Building, Preston
- 6. Statement of Economic Interest - Each Supervisor must File**
After January 1 but no later than January 30
- 7. Budget Committee - Budget 2023**
Monday, February 6 - 10:00 am - Office

P. Next Regular Monthly Board Meeting

Thursday - February 9, 2023 - 9:00 am
Winona County USDA Service Center - 400 Wilson St N - Lewiston MN

Q. Adjourn - Board Action